



MINUTES
EXECUTIVE COMMITTEE MEETING
REGIONAL TRANSPORTATION AUTHORITY
OCTOBER 21, 2020

- I. **Call to Order:** Due to the outbreak of COVID-19 and the declaration of a state of emergency by Governor Bill Lee, the Regional Transportation Authority held a meeting via teleconference on Wednesday, October 21, 2020 to conduct essential business to protect the health, safety and welfare of Tennesseans in light of the COVID-19 outbreak. This meeting was held in accordance with Executive Order No. 34 in order to discuss essential business. A quorum was established, and the meeting was called to order at 9:32 a.m. by Vice-Chair, Mayor Paige Brown.

Executive Committee Members in Attendance:
Mayor Paige Brown, Vice-Chair – City of Gallatin
Governor’s Appointee Ed Cole, Secretary – Davidson County
Mayor Ken Moore – City of Franklin
Mayor Jerry Kirkman – City of Westmoreland
Mayor Bob Rial – Dickson County
Mayor Bill Ketron- Rutherford County
Mayor Anthony Holt – Sumner County
Governor’s Appointee Kelly Dannenfelser – Williamson County
Governor’s Appointee Ken Davis – Wilson County
- II. **Approval of the September 16, 2020 Minutes**
A motion was made by Mayor Ken Moore and seconded by Governor’s Appointee Kelly Dannenfelser and the minutes were approved unanimously.
- III. **Public Comments:**
There were no public comments at this time.
- IV. **Finance Committee Report:** Sumner County Mayor Anthony Holt reported the following:
 - a. **Monthly Financial Report Compared to Budget Report (EXC-D-20-014):** Sumner County Mayor Anthony Holt reviewed the year-to-date data of the statement of operations for the month of August 2020 compared to the FY2020 budget and the balance sheet as of August 31, 2020. Chief Financial Officer Ed Oliphant was present to answer any questions and there were none at this time.
- V. **Operations Committee Report:** Mayor Jerry Kirkman reported the following:
 - a. **Monthly Operating Statistics (EXC-D-20-015):** Mayor Jerry Kirkman reviewed the RTA Monthly Dashboard Report through the month of August 31, 2020 with the Executive Committee. Director of Service Quality Dan Freudberg was present to answer any questions and there were none at this time.

VI. CEO's Report:

1. After successfully using the MTA Board as guinea pigs last month, we thought it would be safe to try Webex with the RTA Board this month. Again, thank you for your patience in adjusting to the virtual environment.
2. Our work at Mt. Juliet Station is largely complete except for striping, some fence installation, and landscaping. Reduced patronage on the Star due to the pandemic, while regrettable, did allow for an expedited construction schedule.
3. In terms of the fare collection system project, all equipment has been installed on Gray Line and MTA Buses; construction at rail stations is largely complete save for some cleanup work, and ticket vending machine and platform validator equipment should be installed by the end of the month. We are currently recruiting for beta testers on the MTA system, and the RTA will follow by the first of the year. The lag is largely due to the more prominent role of the ticket vending machines and platform validators in the RTA system.
4. All of the new rehabilitated Star passenger cars are in regular service and operating well, with positive feedback from customers. We have also received the second rehabilitated locomotive from the rebuilder in St. Louis. This locomotive is undergoing acceptance testing now. We expect this to take several weeks, after which time it will be placed in service and the third locomotive sent out for rebuilding.
5. With respect to the bus fleet, we anticipate coming to the Board by December for approval of the acquisition of 10 over the road coaches. These will largely replace buses in Southeast corridor service that will have reached the end of their useful life but will also allow us to replace several more of the Gray Line leased buses.
6. We continued discussion with the City of Murfreesboro regarding the potential inclusion of a park-and-ride facility adjacent to their planned transit center and transit operating facility for their local transit service, Rover. The identified site could support 100-150 parking spaces, a significant increase from the current location at Old Fort Park.

VII. Chair's Report: Vice-Chair Mayor Paige Brown thanked everybody attending the meeting and then called for a motion to adjourn the meeting.

VIII. Adjournment: Proper motion was made and seconded, and the meeting was adjourned at 9:50 a.m.

Respectfully submitted:

Ed Cole, RTA Secretary &
Davidson County Governor Appointee